



**CAPITAL CITY REDEVELOPMENT CORPORATION  
BOARD OF DIRECTORS MEETING  
135 WEST HANOVER STREET  
1<sup>ST</sup> FLOOR CONFERENCE ROOM  
December 14, 2010 @ 2 PM**

**MINUTES**

***Members of the Board Present:***

Mayor Tony Mack  
Steven Sutkin  
Lynn Rich  
Joyce Paul  
Gwendolyn Harris  
Christopher Brashier  
Martin Johnson (*status uncertain*)

***Members of the Board Not Present:***

Ingrid Reed (*status uncertain*)  
Thomas Moran (*status uncertain*)  
Phillip Miller (*status uncertain*)

***Staff Members Present:***

Monique King-Viehland, Executive Director  
Diana Rogers, Project Manager

***Others Present:***

Gabriel Chacon, Counsel  
Christopher Chianese, Treasury Fiscal  
Brandon Minde, Assistant Counsel, Governor's Authorities Unit  
Lisa Coane, Director, Portfolio Services, New Jersey Economic Development Authority  
Lauren Ira, Director of Policy & Communications, City of Trenton

**Call to Order:**

The start of the meeting was delayed because a quorum of the Board was not present.

A question was raised about the status of the gubernatorial appointments.

During that time, Diana Rogers, Project Manager, provided the Board with an update on the status of funding for the Destination Trenton Welcome & Information Kiosk. Monique King-Viehland, Executive Director informed the Board that during the annual meeting in February the Board will be discussing programming recommendations for FY 2011.

Christopher Chianese, Treasury Fiscal, provided the Board with an overview of the most recent Financial Status Report as of November 30, 2010. In addition, Monique King-Viehlend, Executive Director walked the Board through a depletion analysis of the Capital City Redevelopment Corporation Cash Management Fund and Checking Account.

Mayor Tony Mack joined the meeting at 2:40 p.m.

Steven Sutkin called the meeting to order @ 2:43 p.m. with a quorum of the Board present. The meeting was noticed in accordance with the Open Public Meeting Act.

Steve Sutkin asked Monique King-Viehlend, Executive Director, to take roll call of the board members.

Gabriel Chacon, Deputy Attorney General, reminded the existing gubernatorial appointees who were in attendance but whose status remains ambiguous, that they were prohibited from voting.

#### Meeting Minutes:

Meeting minutes from the Board of Directors Meeting on November 10, 2009 were provided to the Board in advance of the meeting for their information. Meeting minutes from the Board of Directors Meeting on September 13, 2010 were provided to the Board in advance of the meeting for their review. **A motion to approve the minutes from September 13, 2010 was made by Gwendolyn Harris, seconded by Christopher Brashier and approved by the Board in a vote of 6-0-0.**

#### Executive Session:

Following the approval of the minutes Steven Sutkin called for a motion to go into Executive Session to discuss the status of loan funds.

**A motion was made Gwendolyn Harris in accordance with the provision of the Open Public Meetings Act, to enter into executive session to discuss and consider a resolution on a matter pertaining to potential contract negotiations and anticipated litigation to which CCRC may be a party; the minutes of the closed session are not anticipated to become available to the public until after CCRC determines that the need for confidentiality no longer exists and the matters discussed can be disclosed. The motion was seconded by Christopher Brashier and approved by the Board in a vote of 6-0-0.**

The meeting was then closed to all guests and non-essential personnel.

**A motion to adjourn the Executive Session was made by Mayor Tony Mack, seconded by Joyce Paul and approved by the Board in a vote of 6-0-0.**

#### Board Strategic Priorities: Progress Report:

The first item of business was the election of an Acting Secretary/Treasurer (*Agenda Item IV-A*). Monique King-Viehlend, Executive Director explained the need for an Acting Secretary/Treasury to certify corporation minutes new officers were elected at the annual meeting in February 2011. The Board of Directors agreed to designate an Acting Secretary/Treasury for each board meeting until additional board appointments were made and/or formal elections take place at the annual meeting. Gwendolyn Harris was nominated to serve as Acting Secretary/Treasury for the December Board Meeting. **A motion to approve the nomination of Gwendolyn Harris as Acting Secretary/Treasury for the month of**

**December 2010 was made by Christopher Brashier, seconded by Mayor Tony Mack and approved by the Board in a vote of 6-0-0.**

The second item of business was a resolution approving the scheduling of the annual meeting in February 2011 and the board meeting schedule for CY 2011 (*Agenda Item IV-D*). Monique King-Viehland, Executive Director explained the resolution and provided background information to the Board as necessary. **A motion was made to approve the resolution by Mayor Tony Mack, seconded by Christopher Brashier and approved by the Board in a vote of 6-0-0.**

Public Comment:

There was no comment from the public.

There being no further business, **a motion to adjourn was made by Joyce Paul, seconded by Gwendolyn Harris and approved by the Board in a vote of 6-0-0.**

The meeting was adjourned @ 3:11 p.m.

Monique King-Viehland, Executive Director provided the Board with an update on the status of the CY 2011 organizational transition after the board meeting.

Next Meeting Date:

The next meeting date for the Capital City Redevelopment Corporation is Tuesday, February 8, 2011 at 2:00 p.m. The meetings location is 135 West Hanover Street, 1st Floor Conference Room, Trenton, NJ 08625.

Certification:

The foregoing and attachments represents a true and complete summary of the actions taken by the Capital City Redevelopment Corporation Board of Directors at its December 14, 2010 meeting.

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Gwendolyn Harris, Acting Secretary/Treasury