



**CAPITAL CITY REDEVELOPMENT CORPORATION  
BOARD OF DIRECTORS MEETING  
135 WEST HANOVER STREET  
1<sup>ST</sup> FLOOR CONFERENCE ROOM  
September 13, 2010 @ 2 PM**

**MINUTES**

***Members of the Board Present:***

Mayor Tony Mack  
Steven Sutkin  
Robert Miller  
Joyce Paul  
Gwendolyn Harris  
Christopher Brashier  
Ingrid Reed  
Martin Johnson  
Phillip Miller

***Members of the Board Not Present:***

Thomas Moran

***Staff Members Present:***

Monique King-Viehlend, Executive Director  
Diana Rogers, Project Manager  
Gabriel Chacon, Counsel  
Christopher Chianese, Treasury Fiscal

***Others Present:***

David Reiner, Governor's Authorities Unit  
Lauren Ira, Director of Policy & Communications, City of Trenton

**Call to Order:**

Steven Sutkin called the meeting to order @ 2:04 p.m. with a quorum of the Board present. The meeting was noticed in accordance with the Open Public Meeting Act.

Steve Sutkin asked Monique King-Viehlend, Executive Director, to take roll call of the board members.

The first item of business was a resolution authorizing a member of the board – Steven Sutkin – to run the Board of Directors meeting in the absence of a Chair and Vice Chair (*Agenda Item I-A*). A motion to approve the resolution was made by Gwendolyn Harris, seconded by Christopher Brashier and approved by the Board in a vote of 6-0-0.

Gabriel Chacon, Deputy Attorney General, reminded the existing gubernatorial appointees who were in attendance but whose status remains ambiguous, that they were prohibited from voting.

Meeting Minutes:

A discussion of the minutes from the Board of Directors meeting on November 10, 2010 was postponed until the October Board meeting.

New Member Board Orientation:

Orientation materials were provided to board members in advance of the meeting and any questions were directed to Monique King-Viehlund, Executive Director prior to or after the board meeting.

Approval Items:

The second item of business was a resolution approving revisions to the Capital City Redevelopment Corporation Bylaws (*Agenda Item IV-B*). Monique King-Viehlund, Executive Director explained the resolution and provided background information to the Board as necessary. **A motion to approve the resolution was made by Joyce Paul, seconded by Robert Miller and approved by the Board in a vote of 6-0-0.**

The third item of business was a resolution authorizing participation in the State Health Benefits Program (*Agenda Item IV-C*). Monique King-Viehlund, Executive Director explained the resolution and provided background information to the Board as necessary. **A motion to approve the resolution was made by Gwendolyn Harris, seconded by Christopher Brashier and approved by the Board in a vote of 6-0-0.**

The fourth item of business was a resolution authorizing participating in the State Pensions Program (*Agenda Item IV-D*). Monique King-Viehlund, Executive Director explained the resolution and provided background information to the Board as necessary. **A motion to approve the resolution was made by Gwendolyn Harris, seconded by Joyce Paul and approved by the Board in a vote of 6-0-0.**

The fifth item of business was a resolution authorizing funding for and the continued operation of the Destination Trenton Welcome and Information Kiosk (*Agenda Item IV-E*). Monique King-Viehlund, Executive Director explained the resolution and provided background information to the Board as necessary. **A motion to approve the resolution was made by Christopher Brashier, seconded by Robert Miller and approved by the Board in a vote of 6-0-0.**

The sixth item of business was a resolution designating Diana Rogers, Project Manager, as Acting Executive Director while Monique King-Viehlund, Executive Director, is on leave of absence (*Agenda Item IV-F*). Monique King-Viehlund, Executive Director explained the resolution and provided background information to the Board as necessary. **A motion was to approve the resolution was made by Christopher Brashier, seconded by Joyce Paul and approved by the Board in a vote of 6-0-0.**

The seventh item of business was a resolution approving a meeting schedule for the remainder of CY 2010 for the Board of Directors (*Agenda Item IV-G*). Monique King-Viehlund, Executive Director explained the resolution and provided background information to the Board as necessary. The Board of Directors agreed to meet on the second Tuesday of every month at 2:00 p.m. through December 31, 2010. The dates are as follows: October 12<sup>th</sup>, November 9<sup>th</sup> and December 14<sup>th</sup>. **A motion to approve the**

**resolution was made by Mayor Tony Mack, seconded by Joyce Paul and approved by the Board in a vote of 6-0-0.**

The last item of business was the election of an Acting Secretary/Treasurer. Monique King-Viehlend, Executive Director explained the need for an Acting Secretary/Treasury to certify corporation minutes until additional board appointments were made and new officers were elected at the Annual Meeting in January or February 2011. The Board of Directors agreed to designate an Acting Secretary/Treasury for each board meeting until additional board appointments were made and formal elections take place at the Annual Meeting. Gwendolyn Harris was nominated to serve as Acting Secretary/Treasury for the September Board Meeting. **A motion to approve the nomination of Gwendolyn Harris as Acting Secretary/Treasury for the month of September 2010 was made by Robert Miller, seconded by Christopher Brashier and approved by the Board in a vote of 6-0-0.**

Public Comment:

There was no comment from the public.

There being no further business, **a motion to adjourn was made by Christopher Brashier, seconded by Gwendolyn Harris and approved by the Board in a vote of 6-0-0.**

The meeting was adjourned @ 2:27 p.m.

Next Meeting Date:

The next meeting date for the Capital City Redevelopment Corporation is Tuesday, October 12, 2010 at 2:00 p.m. The meetings location is 135 West Hanover Street, 1<sup>st</sup> Floor Conference Room, Trenton, NJ 08625.

Certification:

The foregoing and attachments represents a true and complete summary of the actions taken by the Capital City Redevelopment Corporation Board of Directors at its September 13, 2010 meeting.

---

Gwendolyn Harris, Acting Secretary/Treasury